



SPRUCE PINE ALIEN FESTIVAL

VENDOR APPLICATION

SHOW HOURS: 9AM-7PM

APPLICATION IS SUBJECT TO APPROVAL BY THE FESTIVAL COMMITTEE, ONCE THE APPLICATION IS APPROVED YOU WILL BE CONTACTED FOR PAYMENT

APPLICATION APPROVED DENIED

VENDOR INFORMATION

NAME: _____ EMAIL: _____

BUSINESS NAME: _____ PHONE NUMBER: _____

ADDRESS: _____ CITY: _____ STATE: _____

PLEASE LIST ITEMS YOU WILL BE SELLING: _____

VENDOR DEMOGRAPHICS

DUE TO THE SIZE AND COMPLEXITY OF THE FESTIVAL PLANNING NO REFUNDS WILL BE ISSUED FOR ANY REASON OTHER THAN CANCELLATION OF THE FESTIVAL. THE EVENT IS AN OUTDOOR RAIN OR SHINE EVENT. BY CHECKING THE BOX YOU AFFIRM YOU UNDERSTAND THE REFUND POLICY!

VENDOR SPACES ARE 10 X 12 FOR ARTS/CRAFT AND COMMERCIAL SPACES & DO NOT INCLUDE POWER FOOD VENDOR SPACES ARE 10 X 20 AND FOOD TRUCKS MUST HAVE QUIET GENERATORS-FOR FOOD VENDORS THAT DO NEED POWER PLEASE LET US KNOW (THERE IS A \$25 CHARGE FOR POWER IF AVAILABLE)

PLEASE INDICATE THE NUMBER OF SPACES YOU REQUIRE: _____

PLEASE INDICATE THE TYPE OF VENDOR:

ALIEN/UFO ART CRAFT COMMERCIAL NON-PROFIT FOOD VENDOR

VENDOR FEES ARE AS FOLLOWS:

NON-PROFIT: \$50	HOW MANY BOOTHS: _____	TOTAL: _____
ART & CRAFT VENDOR: \$100	HOW MANY BOOTHS: _____	TOTAL: _____
COMMERCIAL: \$125	HOW MANY BOOTHS: _____	TOTAL: _____
FOOD VENDOR: \$200	HOW MANY BOOTHS: _____	TOTAL: _____
ALIEN/UFO: \$100	HOW MANY BOOTHS: _____	TOTAL: _____

CREDIT CARD INFO:

NAME ON CARD: _____ CARD #: _____ EXP DATE: _____
 SECURITY NUMBER: _____ SIGNATURE: _____ PHONE: _____

ALL VENDORS MUST HAVE AT LEAST 3-4 PRODUCTS ASSOCIATED WITH ALIEN/ UFO/ STARS/ MOONS/ PLANETARY/ OR PARANORMAL INCLUDING BIGFOOT PRODUCTS. ALL VENDORS MUST DECORATE THEIR BOOTHS IN SOME WAY WITH THE ABOVE ALIEN THEME.

VENDORS WILL NEED TO PROVIDE TABLES, CHAIRS, AND POP UP STYLE CANOPY FOR THEIR BOOTHS
TENTS MUST BE WAITED ON ALL 4 CORNERS.THE VENUE ONLY SUPPLIES THE SPACE.

IF YOU ARE USING A TRAILER PLEASE CHECK OFF THE BOX HOW LONG IS YOUR TRAILER?: _____

VENDOR RELEASE AGREEMENT AND HOLD HARMLESS AGREEMENT

IN CONSIDERATION OF BEING A VENDOR AT THE SPRUCE PINE ALIEN FESTIVAL FOR THE EARLY SETUP OF JUNE 9TH AND THE SHOW DATE OF JUNE 10TH, I HEREBY RELEASE SPRUCE PINE SOUTHERN SHOWS, THE SPURCE PINE ALIEN FESTIVAL, THE TOWN OF SPRUCE PINE, NC AND SHERRY SAUTNER/EVENT ORGANIZER AND ALL VOLUNTEERS AND ASSOCIATED STAFF FOR THE EVENT FOR ALL CLAIMS OF LIABILITY AND CAUSES OF ACTION OF EVERY KIND WHATSOEVER REGARDING PERSONAL INJURY, FINANCIAL LOSS, PROPERTY DAMAGE OR OTHER MATTERS. I UNDERSTAND THE RISKS OF PARTICIPATION IN AN OPEN AIR PUBLIC EVENT AND I VOLUNTARY ASSUME ALL RISK OF DAMAGE, INJURY OR LOSS, FURTHER I AGREE TO INDEMNIFY AND HOLD HARMLESS SPRUCE PINE SOUTNERN SHOWS AND THE TOWN/CITY OF SPUCE PINE,NC FROM ANY CLAIMS, LIABILITIES, CAUSE OF ACTION, DAMAGE TO PROPERTY, AND INJURY TO PERSONS, LOSSES, COST AND EXPENSES THAT MAY RESULT FROM MY PARTICIPATION OR RELATED TO THE OPERATION OF MY BOOTH AT THE EVENT.

BY SIGNING THE BELOW YOU ACKNOWLEDGE YOU HAVE READ AND UNDERSTAND THE RELEASE AND HOLD HARMLESS AGREEMENT ABOVE:

SIGNED: _____ DATED: _____

FOOD VENDOR INFORMATION

ALL FOOD VENDORS COOKING FOOD AND ATTENDING THE SPRUCE PINE ALIEN FESTIVAL MUST CONTACT THE TOE RIVER HEALTH DEPARTMENT FOOD SERVICE DIVISION TO SCHEDULE AN INSPECTION OF COOKING EQUIPMENT AND FILL OUT A SPECIAL EVENT APPLICATAION FOR THE EVENT 15 DAYS PRIOR TO THE EVENT. THE CONTACT NUMBER IS (828) 688-5060. FOOD VENDORS WHO SELL PRETZELS, BAKED GOODS, LEMONADE, SNOW CONES, CARMEL APPLES, KETTLE CORN, POPCORN OR PRE-PACKAGED FOODS DO NOT NEED TO HAVE AN INSPECTION.

FOOD VENDORS: YOU WILL ALSO NEED TO PROVIDE ALONG WITH YOUR INSPECITON APPLICATION A CERTIFICATE OF LIABILITY INSURANCE NAMING THE CITY OF SPRUCE PINE,NC AS THE ADDITIONAL INSURED.

GENERAL INFORMATION

PLEASE COMPLETE THE APPLICATION MAKING SURE THT ALL APPROPRIATE BOXES ARE CHECKED OFF AND THE APPLICATION SIGNED, AND INCLUDE 2-3 PHOTOS OF THE PRODUCTS AND OR BOOTH DISPLAY YOU PLAN TO BRING. **MAKE CHECKS payable TO: SHERRY SAUTNER**

**SEND CHECKS TO: SPRUCE PINE ALIEN FESTIVAL-50 BUCK MTN. LANE,
BAKERSVILLE, NC 28705**

DO NOT MAKE CHECKS PAYBLE TO SPRUCE PINE ALIEN FESTIVAL SEND APPLICATIONS AND PHOTOS VIA OUR FACEBOOK PAGE TO: SPRUCE PINE ALIEN FESTIVAL OR BY EMAIL TO:

SPRUCEPINEALIENFESTIVAL@GMAIL.COM

UNCOMPLETED APPLICATIONS WILL NOT BE APPROVED. ONCE THE APPLICATION HAS BEEN APPROVED WE WILL CONTACT YOU FOR PAYMENT. PLESE DO NOT SEND PAYMENT WITH APPLCIATION UNTILL YOU HAVE BEEN CONTACTED AT CHISH TIME WE MAY CHARGE YOUR CREDIT CARD INFORMATION YOU HAVE GIVE US ABOVE. WE ACCEPT PAYPAL PAYMENTS, FACEBOOK PAY, CREDIT CARDS AND SQUARE INVOICE PAYMENTS AND CHECKS.SPRUCE PINE SOUTHERN SHOW-SHOW OFFICE #: (828) 688-1148

EMAIL: **SPRUCEPINEALIENFESTIVAL@GMAIL.COM**

SPRUCE PINE SOUTHERN SHOWS:

SPRUCE PINE ALIEN FESTIVAL-SHOW OFFICE: (828) 688-1148



ADDITIONAL SHOW INFO

1. **Booth Reservation & Assignment:** SPRUCE PINE SOUTHERN SHOWS will assign booths for vendors. Vendors cannot trade spaces, nor can they move to another location without show approval.

2.) **Booth Space:** Booth sites measure ten feet WIDE by 12 feet LONG (10' x12'). All equipment must be secured safely and be properly functioning and **ALL TENTS MUST HAVE 40 lb WEIGHT ON ALL 4 SIDES NO STAKES**

3.) **Hours of Operation:** Booths must be open to the public, adequately staffed and maintained in complete form during the entire event.

4.) **EARLY BREAK DOWN- WILL RESULT IN FUTURE SHOW DENIAL FOR ALL EVENTS!**

5.) **Set Up/Tear Down:** Vendors will not be permitted to drive into the event site to load vehicles until the streets are clear of pedestrians at 6:30 Vendors must be completely setup 1 hour prior to the event start time.

6.) **Electric Service:** Since we are set up on the street there is little or no power available and if you are using a generator it must be quite to covered in such a way as to not effect with nearby vendors.

7.) **Solicitation:** Vendors are prohibited from soliciting outside of their assigned booth space. Literature is prohibited from being placed anywhere on the grounds.

8.) **Prohibited Items:** Items not allowed for sale or distribution include, but are not limited to: tobacco, drug or alcohol related items; sexually explicit or adult-themed material; any materials

9.) **License, Permits and Sales Tax:** Vendor responsible for all appropriate licenses and permits for their operation. Required permits must be available during the event. Vendors are solely responsible for the payment of all required taxes to local, state, and federal authorities and shall keep such records of transactions as may be required by such authorities.

10.) **Drugs/Smoking/Alcohol:** No smoking, alcohol or illegal drugs will be permitted on-site.

11.) **Trash:** All Vendors are responsible for keeping their booth clean, neat and orderly at all times. This includes hauling away any trash or garbage that is generated in or around the booth

12.) **Food/Beverages:** Only approved concessionaires may sell ready-to-eat food or beverages.

13.) **Agreement Termination:** Spruce Pine Southern Shows may terminate this agreement without notice and forthwith remove the vendor from the premises for selling unauthorized items, failure to sell from the assigned booth space, for fowl language or poor behavior, or for any reason. or breach of any part of this agreement and **No refunds shall be given to vendors selected to participate in this event for any reason.**

14.) **Vendor as Independent Contractor:** The parties hereto stipulate and agree that, under this agreement, the vendor is not acting as an agent, employee, representative, partner, nor joint venture of Spruce Pine Southern Shows but shall at all times and for all purposes have the status of independent contractor.

15.) **Storage:** There will be no storage allowed outside the booth space for any supplies, equipment or inventory.

16.) **Security:** Vendor is responsible for the security of their own property and equipment at all times. While limited security personnel will be on duty at all times during the weekend, no security personnel will be assigned specifically to Vendors.

17.) **The Festival shall not be held responsible for loss,** theft or damage to any property left on the Festival grounds at any time.

18.) **Wastewater:** Please do not dispose of wastewater on festival grounds. Vendors observed dumping will be asked to leave the festival immediately.